

HOMEOWNER RENTAL FORM

This form is to be completed by owners when they enter into a new lease agreement for the rental of their unit. Owner agrees that the stipulations in their lease agreements are subject in all respects to the provisions of the Governing Documents. By virtue of taking possession of the unit the tenants agree to abide by these Governing Documents. Current *emergency contact information* for all homeowners and residents will assist in the timely response and resolution of emergencies that may occur. Please complete this form and return it to our managing agent by mail or e-mail (mailing information listed below).

Homeowner Information

Name(s):	
Address:	
Phone Number(s):	
E-mail Address(es):	

Emergency Contact Information (to be used only in an emergency when owner is unreachable)

Name:		Phone:	
Name		Phone:	

Tenant's Information

Name(s):			
Phone Number(s):			
E-mail Address(es):			
Length of Lease Agreement:		# of Minors in Unit:	
Background checks have been completed for EACH of the tenants over 18 years of age: (circle one)	Yes	No	
Tenants have been provided a copy of and agree to live by the CC&Rs and Rules and Regulations. (circle one)	Yes	No	

Managing Agent Information

Will a management company be managing this unit on your behalf? (If yes, complete the information below.)	Yes	No
Name of Company:		Phone:
Manager's Name:		Phone:

Signatures & Date:

Home Owner(s)

Date

This information may be mailed to ACS at:

Wingate Townhomes HOA
 c/o ACS Management
 PO Box 179
 Lehi, Utah 84043
Manager@WingateTownHomes.com